

The iPad's on-screen keyboard is adequate for most short typing needs, like e-mail or Web addresses, but it can be challenging for lengthier pieces of writing. Still, it has a few shortcuts that can make on-screen typing a little easier, including these:

Hit the space bar twice at the end of a sentence to add a period and a space before starting on the next sentence.

Hold down a letter key to get any special characters that are available for that letter. You could use this feature to, for example, add an accent mark to a letter.

Need the euro (€) symbol? Press the dollar-sign key for a few seconds, and the iPad will give you a choice of five international currency symbols.

You can hold down the iPad's .com button to get .edu, .net or .org instead.

LOGBOOK

iPad Keyboard Shortcuts

