

# HOTSCHEDULES RELEASE 4.0.57.1

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# New Features & Improvements | Mobile

## Approve Time Off Push Notifications

Managers with the **Edit Employee Profile** permission can now opt to receive push notifications when employees submit Time Off requests that need to be approved. By tapping the notification, users will be directed to the corresponding area in the app.

## Schedule Modified Push Notifications

iOS users can now tap on a Modified Schedule push notification, and be directed to the corresponding page in the app. This feature was released for Android users in the 4.49 Release, and the write-up can be found in the 4.0.56.2 Release Notes (02.16.2017).

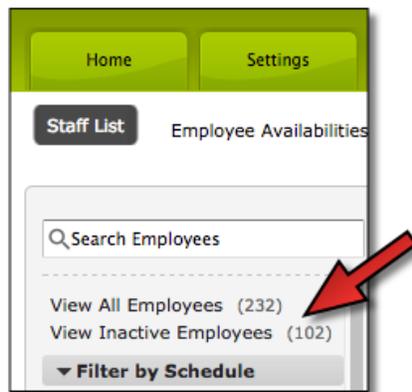
## Badge Preference Header

The Badge Preference has been removed from the Settings menu of the iOS app. When the New Message push notification is enabled, users will receive a push notification as well as a badge notification. To disable badges, users must configure their device's Notification settings.

# New Features & Improvements | Web

## New Inactive Employees Filter

A new filter has been created for the Staff List to separate active and inactive employees. Selecting **View All Employees** will display all active employees while **View Inactive Employees** will only display inactive employees. It's important to note that inactive employees will no longer appear with a strikethrough.



## New Staff Details – Address Improvements

Visual improvements have been made to the organization of the the address fields when viewing employees. The city and state fields are now on their own row to accommodate for longer entries.

PP

Peter Parker

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 Not Provided

 Not Provided

 Address

City

ST 

Zipcode

## New Staff Details - Remove Waiver

Because meal and break policies can be assigned to specific employees, the Meal Waiver checkbox on the New Staff Details page has been removed.

The screenshot shows the 'New Staff Details' page with the following sections:

- DETAILS**: Includes 'Next shift' (Tomorrow at 5:00 AM) and 'SEND SCHEDULE' button.
- USER**: Includes 'User CardC' and 'SEND LOGIN' button.
- MESSAGE**: A text area with 'Write here...' and a 'MESSAGE' button.
- CERTIFICATIONS**: A table listing certifications with checkboxes and expiration dates.
 

Certification	Expiration
<input type="checkbox"/> 60 Day Employee Review	0/0/00
<input type="checkbox"/> Alcohol Certification *	0/0/00
<input type="checkbox"/> CPR *	0/0/00
<input checked="" type="checkbox"/> Liquor Card *	4/17/15

\* Corporate Level Certification
- SETTINGS**: Includes account status (Active), permission set (JA Admin), meal break rule (General Rule M@5hr/B@4hr), HR ID (N/A), hired date (6/1/14), account created date (6/16/14), and locale (Locale is not set). The 'Meal waiver' checkbox is present but unchecked.

## Time Off and Request Report

A new report has been created for customers using the Time Off by Range feature, and it can be found within the Staff & Store section of the Reporting tab. Once there, users are able to filter by a specific employee (1), schedule (2), and/or job (3). The report can also be configured to display the status (Approved, Denied, Pending Approval) (4) and what specific type of request (Unpaid Time Off, Paid Time Off, Request Off/To Work) (5).

The screenshot shows the 'Time Off and Request Report' interface with the following elements:

- Navigation**: 'Return to Dashboard' and 'Print Report' buttons.
- Filters**: Five filter sections labeled 1 through 5:
  - 1: Employees (27 of 27 Selected)
  - 2: Schedules (5 of 5 Selected)
  - 3: Jobs (6 of 6 Selected)
  - 4: Status (3 of 3 Selected)
  - 5: Type (4 of 4 Selected)
- Table**: A table titled 'Time Off and Request Report' with columns: Date and Time, Type, Employee Reason, Submitted, Status, Approval Manager, Manager Reason, and Status Change.
 

Date and Time	Type	Employee Reason	Submitted	Status	Approval Manager	Manager Reason	Status Change
<b>Barry Allen</b>							
Mon 3/13/17 starts 9:00 AM							
Mon 3/13/17 ends 11:00 AM	Unpaid Time Off	Dentist appointment.	2/27/17 2:35 PM	Pending Approval			
<b>Ginger Grant</b>							
Wed 3/15/17 starts 9:00 AM							
Wed 3/15/17 ends 10:30 AM	Unpaid Time Off	Dentist Appointment	3/2/17 5:26 PM	Pending Approval			

Please note that requests based on Day Parts will not appear in this report until a future Release.

## First Time User Login

The screens presented to users logging into their accounts for the first time have been updated with a fresh new interface. In addition, any information that has already been entered (either through integration or manually added by a manager), will be populated on the Your Personal Info page.

The image displays three overlapping screenshots of the HotSchedules user setup process, each with a green header containing the HotSchedules logo.

- Top Screenshot: "We need a few details to setup your account"**
  - Language: English
  - PICK A USERNAME: 1255361
  - Change your password
  - Re-enter password
  - Email address
- Middle Screenshot: "Setup your security questions"**
  - QUESTION 1: What was your favorite state? ANSWER: Michigan
  - QUESTION 2: What was your first job? ANSWER: Real Estate
  - QUESTION 3: In what city did you move to? ANSWER: New York City
- Bottom Screenshot: "Your personal information"**
  - BIRTHDAY MM/DD/YY: 04 / 23 / 53
  - ADDRESS: 1344 Queens Blvd
  - Apt, suite, bldg, etc
  - CITY: Queens
  - STATE: NY
  - ZIPCODE: 11101
  - PHONE NUMBER: 555-3455
  - Buttons: < and SAVE & FINISH